



**Town of Saint Agatha
Board of Selectmen Meeting and Public Hearing
March 11, 2019 at 2:00pm
At the Saint Agatha Town Office
MINUTES**

Present: Aubrie Michaud, Ryan Pelletier, Patty Michaud, Beurmond Banville, Gerard Castonguay,
Christy Sirois

Public Hearing to consider Lakeview Restaurant Special Amusement Permit @ 2:00pm

No comments from the public

Call to Order

2:06

Constant Agenda

Article 1: To consider the meeting minutes of 2/11/19

Motion to approve the meeting minutes by Beurmond

Second by Christy

All in favor

Article 2: To consider the general ledger report, revenue report, and expense summaries for period ending 2/28/19

Christy had a question about a Maine Pers revenue entry of \$15,000. The Town Manager will look into it

A question was brought up last time about the sewer revenue budget being \$0. The Town Manager checking into it and that's the way it's always been. Christy asked the Town Manager to check with Trio to see if we budget for Sewer revenues if it would change anything with our tax commitment.

Christy asked about Wisdom's plowing invoices. The town Manager will look for a spreadsheet for Public works services to the school previously used by the office

Motion by Beurmond to approve the financials

Second by Christy

All in favor

New Business



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Article 3: To discuss FY 2018 audit findings

General discussion about the audit

Motion to approve by Beurmond

Second by Christy

All in favor

Article 4: To consider Real Term Energy's Investment Grade Audit of Streetlights and decisions to move forward

The board had a few questions about who would maintain the lights if there were municipally owned. The Town Manager explained that Emera had presented her with a proposal for maintenance and stated they would not leave the town "high and dry". They expressed that the town would still be paying them for the electricity service so they would service the lights on an as needed basis.

Motion by Beurmond to move forward with Real Term for the LED upgrade

Second by Christy.

Discussion after the motion included the proposal to budget for repairs for \$2500 per year. At the end of the year whatever funds remain in the Streetlight maintenance account would be transferred to a reserve the town would create to save for a streetlight upgrade again in 20 years.

All in favor

Article 5: To consider Code Enforcement Officer Interlocal Agreement

The board requested the Town Manager ask for the new interlocal agreement to review at the next board meeting

Article 6: To consider BETE revenue adjustment

Motion by Beurmond to approve the adjustment

Second by Christy

Article 7: To consider personal property abatement request

The board reviewed the abatement request and Statute Title 36: Taxation Chapter 111: Aircraft, House trailers and Motor vehicles. §1483 §1482 EXCISE TAX paragraph 6.



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They also requested the Town Manager to talk to Bob Gingrass about how to move forward with the reviewing of camper trailers within the Town to make sure they are either registered to Motor Vehicles or property tax has been paid.

Motion to deny the abatement request by Beurmond

Second by Christy

All in favor

Article 8: To consider FY 2019 treadmill purchase

Motion to buy new treadmill out of the fitness center reserve account by Beurmond prior to June 30th and another one after July 1st

Second Christy

All in favor

Article 9: To consider Red Arrow loan request

Patty spoke to the board. She indicated Red Arrow will not borrow money unless they get the grant they applied for which would be a matching funds grant. They will also be applying for a second grant that may cover the "matching funds" stipulation of the first grant. May is the deadline for the capital purchase grant and March 30th for the USDA grant. Gerard described the economic impact and letters of support from business. \$225,000 - \$260,000 before trade in. Will conduct 4 trial runs to test different kinds of groomers before purchasing.

Motion to approve loan request for \$120,000 by Beurmond

Second by Christy

All in favor

Article 10: To consider action on property Map 002 Lot 021A

The board directed the Town Manager to send one more letter stating imminent foreclosure if the back taxes are not paid in full in 10 days. Also include an invoice for the whole amount of back taxes owed.

Motion by Beurmond

Second by Christy

All in favor



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Article 11: To discuss Pelletier Island Secession

Ryan Pelletier was present to represent the Secession Committee. He asked the board to consider 3 things. First, he discussed how the Town is considering a couple roads which are not declared town roads in their mileage considerations. He requested that the Town just use what the state has on record for town roads. Second, he discussed how contracting equipment to provide services such as pushing snow banks back and grading costs the Island about \$4000 a year. He asked the Board to consider 40 hours of public works time for grading or snow removal to be at the Town's discretion. Third he asked that the Town and himself work on a joint press release once decision is met and the island would withdraw their petition to secede. Beurmond also asked the Town Manager to look into the installation of a dry hydrant on the Island. She will ask Chief Guerrette to get a cost. Will bring proposal to the budget committee for review in April. Beurmond mentioned doing a trial of 20 hours of service for the first year instead of the 40 hours requested by Ryan.

Old Business

Article 12: To consider Charter Communications Franchise Agreement

Motion by Beurmond to approve the agreement

Second by Christy

All in favor

Article 13: To consider Town Manager's performance evaluation (executive session recommended)

Motion to go into executive session at 2:03 by Beurmond

Second by Christy

All in favor

Executive session ended at 2:14

Motion by Beurmond that the Town Manager's salary be set at \$45,000 plus insurance opt out stipend of \$3,900 for a total of \$48,900. This amount would also increase by the yearly COLA adjustments given to every employee.

Second by Christy

All in favor



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Other Business

Article 14: To consider any other business

Lakeview Restaurant Liquor license and Special entertainment permit renewal

Motion by Beurmond to approve both

Second by Christy

The Town Manager discussed with the board that Michelle would like to attend MMA's tax lien workshop in April. The clerk training budget is over expended so there is a need for board approval. The board determined it was necessary for her to receive that training with tax liens being processed in May and agreed to send her.

The Town Manager discussed with the board a new Solar coalition committee put together by the town of South Portland. This committee will support legislation to move forward with more environment friendly energy projects. Participation in this coalition requires support from the board. The board was in favor of the Town Manager's involvement in the coalition.

The Town Manager informed the board that the SQL Trio upgrade will be done on March 26 at 3:00. At which time the Town cannot process transactions. She requested the office close at 2:30 that day to allow the upgrade to take place. The board was in favor.

The Town Manager informed the board of a sewer call on Sunday at one of the All Seasons Lakeside Cottages. She explained that multiple wipes had been found in the impeller and catch basin. The board determined that Diane Berry would be responsible for pump repair costs and call to Ken L Electric.

The Town manager Informed the board of MEPERS retire rehire conversation that Roger Chasse requested. MEPERS informed the manager that the only information they could provide without speaking to the employee directly was that if they were infact rehired they would be responsible for paying 5% of earnable compensation back to MEPERS. If Roger would want to retire and be rehired he'd have to apply when the position is posted and would be subject to the same hiring process as any other applicant.



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Christy requested the Town Manager follow up with Josh Babin for the boat landing retaining wall project to make sure he's still committed to the job.

Christy also suggested the Town Manager look into a potential lease agreement with Red Arrow for the groomer. She indicated that the groomer would be in the Town's name and some financial protection should be documented if Red Arrow should be unable to make payments.

The board set the Budget committee meeting for April 22 at 6:30

Adjourn

Motion to adjourn 3/11/19 at 3:16 and continue at 2:00 3/12/19 by Berm,

Second by Christy

3:16

Back to order on 3/12/19 at 2:03

Adjourn

2:50

Christy Lucio
Bernard J. Bannell