

**St. Agatha Board of Selectmen Meeting & Public Hearing  
November 14, 2013  
at the St. Agatha Town Office  
MINUTES**

**PUBLIC HEARING**

**Present:** Beurmond Banville, Dale Chamberland, Dan Bechard & Christy Sirois

Public hearing was called to order at 6:30pm. The hearing was to hear any comments for the proposed General Assistance Ordinance. There were no members of the public in attendance besides the Selectmen and Town Manager. No written comments were received. Public hearing closed at 6:32pm.

**BOARD OF SELECTMEN**

Chairman Bechard called the meeting to order and established a quorum at 6:32pm.

**Article 1 - Minutes**

October 15, 2013 – Motion by Mr. Banville and seconded by Mr. Chamberland to approve the minutes as amended. All approved.

**Article 2 - Financial Reports**

Period ending October 31, 2013 – Motioned by Mr. Chamberland and seconded by Mr. Banville to approve the financial reports as presented. All approved.

**Article 3 – General Assistance Ordinance**

There were no comments received at the public hearing or prior. Motion by Mr. Banville and seconded by Mr. Chamberland to approved the General Assistance Ordinance. All approved. This is updating our 1997 ordinance to the 2013 standard created by the Maine Municipal Association.

**Article 4 – Municipal Order 906**

The order mandates that when taxes are collected they are applied to the oldest outstanding bill first. The order is one the town has had for four years now and this is the annual renewal. Motioned by Mr. Banville and seconded by Mr. Chamberland to approve the renewal of Municipal Order 906. All approved.

**Article 5 – Town Service Fees and Payment Policy**

Annual review of the policy was done and a change was made to the type of credit cards accepted. Our vendor does not accept American Express as was previously noted. Policy amended and motion by Mr.

Banville to approve the reviewed payment policy. This was seconded by Mr. Chamberland. All approved.

**Article 6 – Town Manager’s Employment Contract**

Motion by Mr. Banville and seconded by Mr. Chamberland to renew the Town Manager’s contract for at least another two year term. All approved. A contract will be reviewed at the next meeting.

**Article 7 – Outstanding Personal Property Tax**

There are 4 accounts which have a total of \$4,446.18 in outstanding personal property tax.

Tax Payper	2007	2008	2009	2010	2011	2012	Total
Armand Guerrette	\$ 624.38	\$ 624.38					\$ 1,248.76
Joe Bessey			\$ 904.65	\$ 452.33	\$ 904.65	\$ 904.65	\$ 3,166.28
Marlin Leasing				\$ 24.98			\$ 24.98
Northern NE (Fairpoint)				\$ 6.16			\$ 6.16
<b>Total</b>	<b>\$ 624.38</b>	<b>\$ 624.38</b>	<b>\$ 904.65</b>	<b>\$ 483.47</b>	<b>\$ 904.65</b>	<b>\$ 904.65</b>	<b>\$ 4,446.18</b>

Personal property tax cannot be liened like real estate taxes unless a town has a UCC filing on EACH piece of equipment. The only other alternative is small claims court. Ms. Sirois periodically sends each payer a bill in the hopes of collecting. Each of these accounts is no longer active. In the case of Mr. Bessey , he stopped farming in 2008/2009 and so the bills for 2009-2012 should not have been done. The board feels recovery will be hard for any of these accounts. Mr Banville motioned to write off these past due balances for the total sum of \$4,446.18. This was seconded by Mr. Chamberland. All approved.

**Article 8 – Election Clerk Appointments**

Election clerks are appointed for a two year term every odd year. The following were nominated for appointment: Theresa Ringuette, Judy Chamberland (warden), Marie Mae Chamberland, Roberta Labrie, Joan Ouellette, Ellen Chamberland, Rachel Daigle, Diane Castonguay, Mary Michaud and Jeannine Cyr. Motion by Mr. Banville and seconded by Mr. Chamberland to appoint the nominated individuals. All approved.

**Article 9 – Revised Certificate of Assessment**

Ms. Sirois advised the board that the Town can file for enhanced BETE reimbursement which will benefit the town. In order to qualify for the current fiscal year the tax commitment paper would needs to be corrected and submitted to the State of Maine. This correction will increase the overlay by just under

\$2,000. Motioned by Mr. Chamberland and seconded by Mr. Banville to proceed with the correction of the commitment paperwork. All approved. Ms. Sirois presented the board with the correction worksheets and the board signed the revised commitment papers.

#### **OTHER BUSINESS**

##### **Planning & Appeals Board**

Appointments for the following individuals need to be renewed:

Planning Board – Duane Theriault & Jacques Blais

Appeals Board – Karen Tardif & Maynard Martin

Motioned by Mr. Banville and seconded by Mr. Chamberland to approve the appointments. All approved.

##### **Town Meeting Date**

Ms. Sirois suggested having Town Meeting the day after Town Elections in the hopes of having a higher turnout of residents. This would mean that for 2014 Town Elections would be June 10 and Town Meeting would be the 11<sup>th</sup>. Motioned by Mr. Banville and seconded by Mr. Chamberland to have the Town Meeting the day after Town Elections. All approved.

Having no further business the meeting was adjourned at 7:30pm.

Respectfully Submitted,

Christy Sirois,

Town Manager

Approved by the Board of Selectmen on the 30<sup>th</sup> day of January, 2014.

